



Keystone Spring Fling 2024

CHILI - BUSINESS & CRAFT FAIR – CAR SHOW – MUSIC - BBQ

Keystone Park & Civic Center

Saturday, April 6, 2024, 11 AM – 4 PM

VENDOR / EXHIBITOR REGISTRATION



By completing this form you acknowledge to participate as a Vendor or Exhibitor at the 2024 Keystone Spring Fling Event! It is people like you that will help keep our mission moving forward. Thank you! Exhibitor/Vendor can be provided 1 table and 1 chair, please notify event on this form. We DO NOT PROVIDE TENTS.

Please select your below appropriate option for sign up and let us know if you wish to donate toward our Raffle Prizes at the 2024 Spring Fling Event. Your contribution and value towards the 2024 Keystone Spring Fling event is so appreciated! Please submit this form so we may properly identify your business in marketing materials and coordinate Map Area for the Business & Craft Fair. We thank you for your contribution and support to help with the success of this event.

VENDOR/EXHIBITOR FEE SCHEDULE

(select applicable)

Select √	Description <i>Display your best!</i>	TENT SIZE	Need a Table and Chair? Y/N	\$ Value Amount DUE	I will donate toward Raffle Y/N
	KCA Business Member Vendor – Tent Size 8x8 or 10 x 10			\$ 135	
	KCA Resident Member Craft Fair – Tent Size 8x8 or 10 x 10			\$ 40	
	Non-Member Business Vendor – Tent Size 10x10 or 12x12			\$195	
	Non-Resident Craft Fair – Tent Size 8x8 or 10x10			\$ 50	
	Non- Profit Organization (not selling products) <i>must provide proof of non-profit status with registration</i>			N/A	

REGISTRATION INFORMATION

(Please complete the attached Vendor Agreement)

Contact Name:		Company/Exhibitor Name:	
Phone #:	Fax #:	Email:	
Address (Mailing):			
<p>By signature below confirm : You authorize Keystone Civic Association to process payment through our third party system to process if paid by credit card, you may pay online on our website events page at www.keystonecivicasoc.com or mail your check Payable to: Keystone Civic Association – P.O. Box 95, Odessa, FL 33556. Please Mail or bring your check and Email this form ASAP to retain a good spot!</p> <p>Raffle Items may be dropped off at the Park or a courier can pick them up. Email Chair Trish Lawton to below email, or Co Chair Michael Couch (813) 240-9146 - to coordinate. You may email this form to KCASPECEVENTS@gmail.com.</p>			
Authorized Signature:			Date:

For office use only: Date Received: _____ Date Paid: _____ Payment Type: _____ SPOT #: _____
 Pick Up Raffle Item : _____



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VENDOR/EXHIBITOR AGREEMENT



This is an agreement between **Keystone Civic Association (KCA) 2024 Spring Fling** (hereafter referred to as “Host”) and _____ (hereafter referred to as “Vendor/Exhibitor”).

The Host will be hosting the following event in partnership with Hillsborough County Parks & Recreation: **2024 Keystone Spring Fling** to take place at Keystone Park & Civic Center 17928 Gunn Hwy, Odessa, FL 33556 on **Saturday, April 6, 2024, starting at 11:00 AM ending 4:00 PM**

Vendor/Exhibitor desires to vend/exhibit _____ at and during the above-mentioned Event, and has issued the Host a sum of \$ _____ to vend/exhibit at the Event.

The Host and Vendor parties both agree to the following terms:

- SET UP:** Vendor will be given access to Keystone Park designated at our Registration area close to Entrance, by an **assigned number location the morning of event between 9:30 AM- 10:30 AM** to set up the Vendor’s/Exhibitor station, goods to be sold at your station. Once Vendor/Exhibitor UNLOADS Display, please move Vehicle/Car if early to park near Library. Volunteers will guide you at Registration.
- The Vendor will not vend any items or services that are not disclosed here at the Event without prior written consent from the Host and understands **NO ALCOHOL is permitted** on park grounds. **Items that will be sold and/or presented:** _____.
- Vendor’s station shall be outside, ONE table and ONE Chair can be provided.** However, if you want a tent you must bring applicable size permissible to your Entry. Please advise coordinators of SIZE of tent area. It shall be clean and orderly, safe, and follow all applicable laws and regulations of the County and State of said Event.
- Vendor’s staff may exhibit the goods or service for sale or presented only while the staff is within the area of the vendor’s specified location. **Vendors may not sell alcohol, exceptions are approved through KCA Special Events Committee.**
- Vendor’s staff will be properly dressed and their appearance clean and neat and they shall conduct themselves in an orderly fashion.
- There is to be no loud distracting music, noise and or sound amplification devices used by the Vendor’s staff at the above-mentioned Event unless approved in writing by officials.
- Vendor may not leave prior to the event close at announcement and will have access to the location for up to **60 minutes** following the Event has concluded at **4:00 PM we have until 5:00 PM** to dismantle and remove all items brought to the Event by Vendor. Vendor shall leave the location free from trash and in similar condition that it was before the Vendor was there or else a CLEAN UP FEE may be assessed to Vendor after the Event.
- Vendor agrees to hold harmless / release and discharge members of the Keystone Civic Association and Hillsborough County from any and all Liabilities and/or claims from ANY cause that may be suffered by any entrant to his/her property or person. It is agreed that everyone on your team will abide by the rules set forth by the event organizer and that you will be financially responsible for any damages caused by any member of your team. It is also agreed that neither the event organizer nor Hillsborough County shall be responsible for personal injury, damage or theft of any part of your entry or display.

In agreement to the above-mentioned terms a representative of the Vendor/Exhibitor has signed below: **Applicable Law**
This contract shall be governed by the laws of the State of Florida in Hillsborough County and any applicable Federal Law.

_____ Signature of Vendor

_____ Print Name/Title Vendor

Date Signed: _____

Vendor PH#: _____ Vendor Email: _____

Please either Email completed form back to: KCASPECEVENTS@GMAIL.COM or Mail with check to: KCA , P.O. Box 95, Odessa, FL 33556. Please make checks payable to: Keystone Civic Association, Inc. Call 813-726-4525 for questions.

You may also pay ONLINE on our Website at: www.KeystoneCivicAssoc.com Thank you!